

**From:** [Neff, Jennifer](#)  
**To:** [Alkhalifa, Ali](#); [Sreenivas, Mytheli](#)  
**Cc:** [Dugdale, Tom](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** WGSS 4574  
**Date:** Thursday, September 26, 2024 3:24:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Tuesday, September 17<sup>th</sup>, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a new course request for WGSS 4574 (<https://ascnet.osu.edu/request/6060>). I am pleased to report that the Subcommittee approved the request with the following feedback:

- **Comment:** The Subcommittee notes a small typo in the prerequisite section of curriculum.osu.edu, where the course is referred to as WGSS 4576 instead of 4574. The staff in the ASCCAS office will fix this before advancing the course to the next step in the approval process.
- **Recommendation:** The Subcommittee notes that the assignment descriptions include language regarding attendance and recommends that the department take this out and include it under its own heading for students to find. [Syllabus p. 4]
- **Recommendation:** The Subcommittee recommends that the syllabus include a grade breakdown table so that students can easily visualize the weight of each assignment.
- **Recommendation:** The Subcommittee notes the use of an A+ in the grading scale and ask that this be removed, as the university only uses A and A-. [Syllabus p. 5]

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught.

WGSS 4574 will continue through the approval process to OAA.

Should you have any questions, please feel free to contact Tom Dugdale, faculty Chair of the A&H1 Subcommittee, or me.

Best,  
Jennifer



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Pronouns: she/her/hers

